

Civil Military Relations Online Training Course

Online Attendance & Participation Policy

The Civil Military Relations online training course aims to equip humanitarian and military actors with the skills and knowledge necessary to communicate and, where appropriate, effectively interact and coordinate with each other.

This five-day course will be facilitated by a team experienced in civil-military relations, with backgrounds including military service, humanitarian organizations and current IFRC and ICRC delegates.

Participants themselves will play a critical role in the course by sharing their experiences and perspectives and participating in the discussions and exercises. The course will also include team building activities and knowledge review exercises to reinforce course objectives. One of the key components and objectives of this course is that participants have a template to develop an appropriate civil military relations strategy or plan of action for their own country/ island/ government/ regional organization.

To successfully complete this course and receive a certificate of achievement from the IFRC, participants are required to compile with the following guidelines:

- Log in and be present for at least eighty percent (80%) of the online sessions from start to end.
- Complete all assessments.
- Participate in all group/ individual activities and class discussions.
- Contribute to and participate in the final group presentation.
- Complete the online participant evaluation form at the end of the course.

PLEASE NOTE:

- Attendance is the act of 'being present' and participation is the act of 'taking part or being involved'.
- All sessions are taught online in real time, therefore access to taped sessions does not equate to attendance. Tape sessions will be made available for participants to review areas already covered.

- All participants must utilize the Civil Military Relations training microsite to register, access zoom links and course material (Global CMR handbook, PowerPoint presentations, assessments, evaluations and scoring guide).
- In the event a participant cannot attend an online session in its entirety or partly due to unforeseen circumstances related to work, personal and/or internet connectivity, the facilitator/course coordinators will determine whether they can receive a certificate of achievement based on work completed. *In such a situation the review of taped online sessions may be used as a determinant.*
- *If you have any concerns or questions related to your attendance and participation compliance, please contact Mr. Jorge Zequeira (jorge.zequeira@ifrc.org) or Ms. Renee Thomas (renee.thomas@ifrc.org) to confirm your ability to receive a certificate of achievement.*

Based on review of compliance with the course attendance and participation criteria, participants can receive either a certificate of achievement (full completion and compliance) or certificate of participation (based on level of completeness and compliance).

- A rubric (also known as scoring guide) will be used by your facilitator to evaluate the quality of your constructed responses to all activities. This will be made accessible to you on the training microsite (<https://www.cmrtraining.online/resources>).